

Community Event Support FAQs

1. Who is eligible to request Community Event Support?

Any educator-serving organization is eligible to request Community Event Support (CES), as long as the services are used to support the well-being of current public education employees in Oregon. This can include a sub-group or department within an organization, a job association, or other Oregon employer who offers support or professional development to public education employees. A decision-making leader, administrator, or manager authorized to make decisions must be aware of the request.

2. Who is eligible to benefit from Community Event Support?

Any current public education employee in Oregon is eligible to benefit from Community Event Support provided either through their employer, such as public K-12 districts, community colleges, and Education Service Districts (ESD) or through a group such as a job association.

3. Can my organization be awarded a Community Event Support benefit if we have another form of funding from the Trust?

Organizations that are currently receiving grant funding from Oregon Well-Being Trust (EEW, Capacity-Building, or Sustainability Grants) are not eligible. Former grantees who are no longer receiving grant funds from the Trust are eligible to submit a CES request form.

4. When can I submit a Community Event Support Request Form?

Request forms are reviewed monthly on a rolling basis. If request forms are complete and funding is available, submissions will be accepted in the order that they are received.

5. How much funding can we request?

You may request up to \$5,500 total: up to \$5,000 toward a keynote speaker, up to \$2,000 toward a well-being provider/facilitator and/or a Rejuvenation Station set of supplies (valued at \$500). The maximum dollar amounts are listed in the request form categories.

6. If my CES request form has been approved, what are the next steps?

Once you have received your approval email, you will work with your provider or keynote speaker to determine a scope of work. Once a scope of work has been finalized and the event

occurs, the provider or keynote can invoice the Trust for the service(s). If partial payment is needed up front, the Trust can be invoiced for that amount before the event. Oregon Well-Being Trust does not sign or review contracts with providers or keynote speakers. Invoices can be sent to Siri Ngai, Community Engagement Coordinator, at siri@oregonwellbeing.org. Invoices will be processed within 3 weeks.

7. Who do I contact if I have questions, concerns or ideas?

Please contact Siri Ngai, Community Engagement Coordinator, at siri@oregonwellbeing.org.