

Community Event Support FAQs

1. Who is eligible to request Community Event Support?

In the state of Oregon, public K-12 school districts, Education Service Districts (ESDs), community colleges, and tribal schools, or departments or sub-groups of those employers, are eligible to request Community Event Support (CES) services. Education employee associations or organizations are also eligible to request CES benefits if the services will only be offered to public education employees of K-12 districts, ESDs, community colleges, and/or tribal schools.

A decision-making leader, administrator, or manager authorized to make decisions must be aware of the request and will be notified if the request is approved.

2. Who is eligible to benefit from Community Event Support?

Any current public education employee who works in a K-12 district, ESD, community college or tribal school in Oregon is eligible to benefit from Community Event Support services that are provided through their employer or through a job association or organization serving their profession.

3. Can my organization be awarded a Community Event Support benefit if we have another form of funding from the Trust?

Organizations that are currently receiving grant funding from Oregon Well-Being Trust (EEW, Capacity-Building, or Sustainability Grants) are not eligible. Former grantees who are no longer receiving grant funds from the Trust are eligible to submit a CES request form.

4. When can I submit a Community Event Support Request Form?

Request forms are reviewed monthly on a rolling basis. If request forms are complete, you meet the eligibility requirements and funding is available, submissions will be accepted in the order that they are received.

5. How much funding can be requested for Community Event Support services?

You may request up to \$5,500 total: up to \$5,000 toward a keynote speaker, up to \$2,000 toward a well-being provider/facilitator and/or a Rejuvenation Station set of supplies (valued at \$500). The maximum dollar amounts are listed in the request form categories.

6. How do I request Community Event Support services?

1. Determine the well-being needs of your organization or within the group of educators you support.
2. Identify your well-being keynote speaker/provider/facilitator.
3. Complete the online request form and submit it via the Temelio platform.

7. If my Community Event Support request form has been approved, what are the next steps?

1. Once you have received your approval email, you will work with your provider or keynote speaker to determine the scope of work.
2. Please send the scope of work to Siri Ngai at siri@oregonwellbeing.org.
3. Once a scope of work has been approved and the event occurs, the provider or keynote can invoice the Trust for the service(s). If partial payment is needed up front, the Trust can be invoiced for that amount before the event. Oregon Well-Being Trust does not sign or review contracts with providers or keynote speakers. Invoices can be sent to Siri Ngai at siri@oregonwellbeing.org. Invoices will be processed within 3 weeks.

8. Who do I contact if I have questions, concerns or ideas?

Please contact Siri Ngai, Community Engagement Coordinator, at siri@oregonwellbeing.org.